

MINUTES
LAW LIBRARY ADVISORS' MEETING
JUNE 28, 2017

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Wednesday, June 28, 2017, at 12:00 noon, in the Law Library conference room at 701 E. Twiggs Street. The Advisors present were James Schmidt, Esq. Judge Christopher Nash, Paige Greenlee, Esq. and Susan Miles Whitaker, Esq. Also in attendance were Paul Johnson, Esq. (representing the County Attorney's office), Margaret Rials and Norma Wise. Jennie Tarr, Esq., was called by telephone at 12:30pm to discuss any changes to be made to the law library's Ordinance.

Mr. Schmidt, as Chair, opened the meeting at 12:09pm and followed the set agenda previously noticed. The Minutes of the meeting of the Law Library Advisors, dated April 26, 2017, was discussed and the Advisors had no comments or changes to the Minutes as presented. A motion was made by Susan Miles Whitaker, seconded by Judge Nash and unanimously approved to accept the Minutes of the meeting with no changes, additions or deletions.

FY17 Budget Review

Ms. Wise reviewed the current FY17 budget expenditures with the Advisors and explained that all line and character items were within budget for the 8th month of the budget cycle. After asking a few questions for clarification, the Board expressed their approval of the numbers.

Law Library Manager's Report

Norma Wise presented the Manager's Report updating the Advisors on comparison of May 2016 to May 2017. Norma explained that most of the statistics have continued to grow. Programming continues to be the only challenge.

Old Business

Hillsborough County Ordinance #14-27

Ms. Tarr was called at this time to discuss more in depth her first-hand knowledge of the Law Library's Ordinance and to answer questions by the Advisors concerning the possibility of making any changes to said Ordinance. The main reason for wanting the Ordinance changed was to increase the number of Advisors from four to five to try to avoid having to skip meetings due to a lack of quorum. After a discussion it was decided to leave the Ordinance as-is for the time being and see how the recent change to the Advisors solves the problem. It was decided the risks of opening the Ordinance to changes may outweigh any benefit of any Advisors' desired changes to the Ordinance.

New Business

CLE CD Check-out Time:

The law library staff had two requests to change the check-out time period for the CLE CD sets. At the present time all CLE CD sets are due within 7 days of their check-out. It was stated that it seemed unfair to expect a set of 12 CDs to be returned in the same time period as a set of 3 CDs. The Advisors did not want to change the check-out time period, but compromised by changing the policy to allow a renewal of one week with no fines, if there is no one on hold for that set. A motion was made by Judge Nash, seconded by Susan Miles Whitaker and approved unanimously to allow for a check-out renewal of one week for the CLE CD sets, if there is no one else waiting for that set.

The meeting was adjourned at 12:58pm.

The next scheduled meeting of the Law Library Advisors will be held on Wednesday, August 23, 2017, at 12pm in the Law Library's conference room #1.



Norma J. Wise

Ex Officio Secretary to the Law Library Advisors